



Open: 06 October 2014

MAKHUDUTHAMAGA LOCAL MUNICIPALITY

REQUEST FOR QUOTATIONS

PROJECTS NO. LIM473/STATIONERY/14/15/33

Service providers are invited to submit quotations for supply and delivery of stationery.

Specification

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- ✓ Samsung 105L X 10
- ✓ HP Laserjet CE321A Cyan X 5
- ✓ HP Laserjet CE322A Yellow X 5
- ✓ HP Laserjet CE323A Magenta X 5
- ✓ Stamp HR – See the attachments X 4
- ✓ HP Laserjet CB 540A Black X 5
- ✓ HP Laserjet CB541A Cyan X 5
- ✓ HP Laserjet CB 542A Yellow X 5
- ✓ HP Laserjet CB543A Magenta X 5
- ✓ HP Laserjet CE255A X 5
- ✓ HP Laserjet CF 210A Black X 10
- ✓ HP Laserjet CF 211A Cyan X 5
- ✓ HP Laserjet CF 212A Yellow X 5
- ✓ HP Laserjet CF 213A Magenta X 5
- ✓ Zerox 128 Toner X 5
- ✓ Zerox 128 Drum X 5

- ✓ Traffic Officer Booklet – See the attachment X 100
- ✓ Stamp – Community services – See the attachment X 6
- ✓ HP Laserjet CF380A X 10
- ✓ HP Laserjet CF381A X 5
- ✓ HP Laserjet CF382A X 5
- ✓ HP Laserjet CF383A X 5
- ✓ Stapler – One finger X 15
- ✓ Stamp Ink – Endorsing X 10
- ✓ Black Pens (BIC) X 600 Each
- ✓ ABSA Deposit Books X 100
- ✓ Z20 Files – Ream X 50

The employer is Makhuduthamaga Local Municipality represented by the Municipal Manager.

Completed and signed Quotations must be sealed in an envelope marked "**LIM473/STATIONERY/14/15/33**". The closing date is the **13 of October 2014 at 12:00** and should be deposited in the tender box at Makhuduthamaga Local Municipality Offices in Jane Furse.

Preference will be given to those who are registered with the Municipality's database as in terms of Section 13(i) of SCM Policy. The following documents must be submitted with the quotations: A valid tax clearance issued by SARS, Company registration, Company profile (attach appointment letters for the work done), Proof of payment of Municipal services (for both the company and the directors), Joint Venture Agreement (If any), the certified ID copies of Directors and declaration of interest form.

Bidders are requested to attach their B-BBEE status level certificate. The certificate must be issued by SANAS accredited agencies or registered auditors approved by the Independent Regulatory Board of Auditors (IRBA). The Municipality has the right to check the validity of the certificate.

Note: All copies must be certified. The certification must not be older than three months of the closing date.

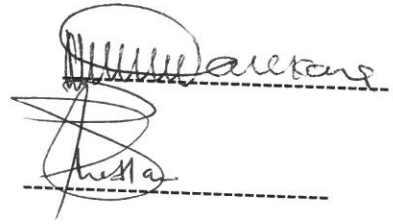
No fax or email will be accepted

The municipality shall adjudicate and award tenders in accordance with the Preferential Procurement Policy Framework Act, 5/2000 and the revised Preferential Procurement Regulation as amended June 2011 on 80/20 points system where 80 points are for the price and 20 points for B-BBEE according to the said legislation.

For enquiries contact: 013 265 8600 or 013 265 1975

Supply Chain Management unit: Mr. M.A Malekana

Mr. R.E Phetla



Two handwritten signatures are present on the right side of the page, each written over a horizontal dashed line. The top signature is in cursive and appears to read 'M.A. Malekana'. The bottom signature is also in cursive and appears to read 'R.E. Phetla'.